



**GARDEN CITY  
HARVEST**

## **Garden City Harvest Job Description Community Gardens Internship**

**Hours:** 10 - 20 hours per week, mid August - early November 2024; scheduling is flexible Monday through Friday between 8 am and 5 pm; occasional evening or weekend work.

**Benefits:** \$1,000 stipend, small CSA share of fresh veggies in season, academic credit available to students.

This internship offers experience working at a multi-faceted community nonprofit, allowing them to gain practical experience in the workplace, in Missoula's local food system, and in community efforts to grow food. The intern will assist Community Gardens staff with the installation of a new community garden in East Missoula. The intern will also help with seasonal garden maintenance and community engagement efforts at the 11 existing community garden sites.

### **DUTIES**

- Assist with volunteer workdays and the installation of new community garden site
- Assist with a variety of community garden tasks and projects, mostly consisting of physical outdoor work
- Weeding, winterizing, and other seasonal garden maintenance
- Assist with community garden events, workshops, and workdays
- Learn sustainable growing practices for Missoula's climate
- Foster positive relationships while working alongside staff, community gardeners, and volunteers

### **KNOWLEDGE, SKILLS, AND ABILITIES:**

- Passionate about supporting the local food movement and a large gardening community
- Organized, timely, and dependable
- Ability to work independently as well as with diverse groups of people, and as part of a team
- Ability to work outdoors in all weather conditions
- Ability to perform moderately strenuous labor, including lifting up to 50 lbs and working on the ground for hours at a time
- Familiarity and experience with Google Drive
- Must have a good driving record and a valid Montana driver's license if operating Garden City Harvest vehicles

**Level of independent discretion, consequence of actions:**

This person, within the parameters of Garden City Harvest's policies and procedures, exercises a minimal level of independence in decision-making. Significant errors in judgment may endanger the health and safety of others and may cause serious financial and/or legal repercussions for Garden City Harvest.

**Equal Opportunity Employer:**

The mission of Garden City Harvest is to plant seeds and grow together to create a healthy community. We recognize that people drive our mission, and we honor and value the diversity of identities and experiences that shape us.

Garden City Harvest is an Equal Opportunity Employer. BIPOC (Black, Indigenous, and People of Color), LGBTQIA2S+, people with disabilities, non-binary, and people with intersecting identities are encouraged to apply.